

Innovation of the year entry form

*To be completed in full by all applicants
Please use a separate form for each entry*

Entries for this category should relate to the period between 1 August 2018 and the closing date of Friday 31 January 2020.

1. Organisation details

A.	Name:	
B.	Core business activity:	
C.	Number of offices:	
D.	Headquarters:	
E.	Scotland-only or UK- wide operation:	
F.	Year established:	
G.	No of employees:	

2. Innovation of the Year overview

Please provide a description of the innovative process/practice, maximum 250 words allowed:

3. Entry details

Equal weighting will be given to the below criteria, with a maximum of 250 words allowed for each:

- i. The added value the innovative process/practice brings to the sector
- this may include financial benefits, value for the community and how the policy has been transferred to other areas of the industry etc.

- ii. How the organisation has measured the success of this innovation

iii. Learnings and impact on future business strategy

- iv.** Demonstrations of how the innovation supports one or more of the three key objectives of the **HFS strategy**:
- influencing stakeholders
 - improving the understanding and image of the industry
 - supporting a growing membership

4. Required items

Please tick to confirm the following required items are attached separately:

	Item	Format	Tick to confirm
A.	Corporate logo	JPG (<i>max 3MB</i>)	
B.	Testimonials/supporting evidence	Word, PDF	
C.	Up to five supporting images	JPG (<i>max 3MB per image</i>)	

5. Statements of understanding / agreement

A. We understand that the total file size for each entry must not exceed 30MB. We also understand that an email acknowledgement will be generated within one working day of receipt of the entry and undertake to contact the Homes for Scotland office should this not be received.

Please tick to confirm

B. We hereby give Homes for Scotland express permission to use any images for its own promotional purposes, whether for the awards or otherwise more widely (eg website, brochures).

Please tick to confirm

C. We understand that we will be invited for interview by the judges should this entry be shortlisted.

Please tick to confirm

6. Attribution of entries

Is this a joint entry with any other companies?

YES NO
Please select as appropriate.

If yes:

A. Please detail how entry should be attributed below, noting that only Homes for Scotland member companies will receive any public referencing.

B. Do you have their express permission to mention?

YES NO
Please select as appropriate.

7. Entry submitted by:

(Entries must be submitted by HFS member companies only, not consultants or other third parties).

Name:	
Position:	
Company:	
Tel:	
Email:	
Date:	